

**2nd
Edition**

Pedagogy Guide

MCQ's

- Class Room Management
- Education in Pakistan
- Curriculum Development
- Philosophy of Education
- Teaching Methods
- Educational Psychology
- Educational Research
- History of Education
- Psychological Perspectives of Learning
- Teaching Profession
- Educational Measurement and Evaluation
- Computer in Education
- Educational Administration
- Guidance
- Educational Planning and Management
- Child Friendly Environment
- School Record
- use in ICT in Teaching
- Early Childhood education

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Contents

Chap	Chapter Name	Page No.
1	Class Room Management	1
2	Education in Pakistan	9
3	Curriculum Development	20
4	Philosophy of Education	33
5	Teaching Methods	41
6	Educational Psychology	52
7	Educational Research	82
8	History of Education	95
9	Psychological Perspectives of Learning	108
10	Teaching Profession	113
11	Educational Measurement and Evaluation	122
12	Computer in Education	138
13	Educational Administration	151
14	Guidance	164
15	Educational Planning and Management	181
16	Child Friendly Environment	196
17	School Record	198
18	use in ICT in Teaching	205
19	Early Childhood education	207
20	Teaching Strategies	211



**CLASSROOM
MANAGEMENT**

CLASSROOM MANAGEMENT

1. Arrangement of physical resources is
(a) Instructional tasks (b) Non instructional tasks (c) Both (d) None
2. The main types of administration are
(a) 7 (b) 3 (c) 6 (d) 9
3. Which is not the type of administration
(a) Instructional administration (b) Authoritarian administration
(c) Democratic administration (d) Laissez Faire administration
4. Which is not the characteristic of authoritative administration
(a) Rudeness (b) Suppression the subordinates (c) Strict discipline (d) Sharing
5. Authoritative administration is based on
(a) Dictatorship (b) Mutual sharing (c) Non interference (d) None
6. Democratic administration is based on
(a) Dictatorship (b) Mutual sharing (c) Non interference (d) None
7. Laissez Faire administration is based on
(a) Dictatorship (b) Mutual sharing (c) None interference (d) None
8. Boss is right is the feature of
(a) Instructional administration (b) Authoritarian administration
(c) Democratic administration (d) Laissez Faire administration
9. Respect of opinion is the feature of
(a) Instructional administration (b) Authoritarian administration
(c) Democratic administration (d) Laissez Faire administration
10. Of the following traits, which is most typical of students when teachers adopt the authoritative strategy of classroom management?
(a) High self-esteem (b) Insecure (c) Easily distracted (d) Passive learners
11. Literal meaning of supervision is
(a) Superior knowledge and power (b) Superior knowledge and service
(c) Superior efforts and services (d) None of these
12. "Supervision is not to control the teacher but to work cooperatively" is the saying of
(a) Ganthorn (b) Hoy and Forsyth (c) Harris (d) Glickman
13. Teaching learning process supervision is usually carried out by
Principal (b) Teacher (c) Parents (d) Society
14. Assessment of how well a school is performing is
Administration (b) Supervision (c) Inspection (d) All of the above
15. According to Fayol, elements of administration are
(b) 5 (c) 8 (d) 2
16. According to Gulick and Urwick, elements of administration are
(b) 5 (c) 8 (d) 9

17. To make arrangements is the part of
(a) Planning (b) Organizing (c) Commanding (d) Coordinating
18. Execution of plans and decisions is the part of
(a) Planning (b) Organizing (c) Commanding (d) Coordinating
19. Staff development means
(a) Recruiting staff (b) Training staff (c) Increasing staff (d) Decreasing staff
20. School Budget includes
(a) Development expenditure (b) Non development expenditure
(c) Both a and b (d) None of a and b
21. BM stands for
(a) Budget Money (b) Budget Monitoring (c) Budget Materials (d) Budget Manual
22. Non development budget includes
(a) Salaries (b) Running expenditures (c) Maintenance of building (d) All of the above
23. New Libraries laboratories etc are constructed under
(a) Development Budget (b) Non development budget (c) Both a and b (d) None
24. Leadership is the ability
(a) To influence (b) To motivate (c) To achieve organizational goals (d) All of the above
25. Selecting one course of action among various alternatives is
(a) Planning (b) Organizing (c) Decision making (d) Coordinating
26. Who is called father of scientific management theory
(a) Fredrick Tylor (b) Henry Fayol (c) Terry and Franklin (d) Elton Mayo
27. Who is the father of operational management theory
(a) Fredrick Tylor (b) Henry Fayol (c) Terry and Franklin (d) Elton Mayo
28. All Govt. grants and expenditures are maintained in
(a) Cash Register (b) Acquittance Roll (c) Stock Register (d) Contingent Register
29. In case of GPF advance, the number of installments for refunding is
(a) 24 (b) 32 (c) 65 (d) 41
30. Developing alternatives is a step of
(a) Organization (b) Planning (c) Direction (d) Control
31. How funds in a given period will be obtained and spent is
(a) Allocation (b) Expenditure (c) Budget (d) Receipt
32. Types of supervision encouraging variety, originality and independent experimentation is
(a) Preventive (b) Corrective (c) Creative (d) Construction
33. Who advocated bureaucratic theory
(a) Campbell (b) Herzberg (c) Henry Fayol (d) Max Weber
34. Directing must be consistent with
(a) Organizational Policies (b) Procedures (c) Job descriptions (d) All of the above
35. In case of new recruitment the probation period is

ABDUL QADEER

- (a) 3 Years (b) 5 Years (c) 8 Years (d) 9 Years
36. The power delegated throughout an organization is
(a) Control (b) Command (c) Decentralization (d) Centralization
37. The father of modern theory of management is
(a) Tyler (b) Hery Fayol (c) Max Weber (d) Gullick
38. The smallest interacting parts of a systems are
(a) Input (b) Component (c) Structure (d) Feed back
39. Which pension is granted to civil servant who retires in the age of sixty
(a) Superannuation (b) Invalid (c) Retiring (d) Compensation
40. All financial transaction of the school occurring from day to day is entered in
(a) Cash book (b) Stock Register (c) Service Book (d) Log Book
41. The process of directing others, towards the accomplishment of some objectives is
(a) Communication (b) Managing (c) Leadership (d) None
42. Rules and procedures should be
(a) firm and punitive (b) flexible and subjective (c) reasonable and necessary (d) set in stone
43. The ACR cannot be initiated for the period of less than
(a) Two months (b) Three months (c) Five months (d) Four months
44. The individual in the group given the task of directing and coordinating is
(a) Leader (b) Supervisor (c) Instructor (d) Guide
45. A choice made between two or more alternative is called
(a) Assumption (b) Decision (c) Reporting (d) None
46. The cash book is maintained by
(a) DDO (b) EDO (c) DEO (d) Dy DEO
47. _____ are crowded, busy places in which students of diverse backgrounds and learning styles must be organized, directed, and actively involved in learning.
(a) Playgrounds (b) Classrooms (c) Washrooms (d) None of these
48. The best-managed classrooms as ones in which each learner is effectively engaged in constructing knowledge
(a) True (b) False
49. Children learn in various ways:
(a) Behavioral approach to learning (b) Cognitive approach to learning
(c) Constructivist approach to learning (d) All of these
50. Which statement is correct?
(a) A teacher models the values and behaviours that are expected from students.
(b) The teacher uses the curriculum to teach values and behaviours
(c) The teacher devotes specific time and focus to the teaching of these behaviours and invites students to participate actively in upholding them.
(d) All of these
51. Who developed the dialectic method of discovering truth through reasoning and through conversations with

- fellow citizens (learning via discourse)?
(a) Socrates (b) Plato (c) Aristotle (d) Descartes
52. Who believed that truth and knowledge are to be found within us and can be discovered by self-reflection (reflection as a tool for developing thinking)?
(a) Socrates (b) Plato (c) Aristotle (d) Descartes
53. Who believed that truth and knowledge are to be found outside of us and can be discovered and explored through the senses (learning via inquiry)?
(a) Socrates (b) Plato (c) Aristotle (d) Descartes
54. Who believed that ideas can exist prior to experience and that the mind is separate from the body?
(a) Descartes (b) Thorndike (c) Romans (d) None of these
55. Who believed that a child's mind is like a blank state that is shaped by experiences; believed that we use our senses to gain experience and hence create knowledge?
(a) Rousseau (b) Kant (c) Skinner (d) Locke
56. Who suggested that education should be shaped to the child; celebrated the concept of childhood and felt that children should be allowed to develop naturally?
(a) Rousseau (b) Kant (c) Skinner (d) Locke
57. Who referred to knowledge that was present before experience, or 'a priori' knowledge?
(a) Kant (b) Skinner (c) Thorndike (d) None of these
58. Psychologists are agreed that education implies can be regarded as
(a) Process (b) Product (c) Both Process & Product (d) None of these
59. In 19th century European psychologists devoted best attention to studies dealing with _____ Imagery.
(a) Mental (b) Physical (c) Individual (d) Social
60. Which psychologists introduced the application of scientifically evolved principles and theories of learning in education system?
(a) Chinese (b) American (c) German (d) British
61. A teacher who manages the classroom from an ecological perspective would most likely _____
(a) Plan numerous activities that cater to individual student interest
(b) Plan and orchestrate group activities very carefully
(c) stop a lesson as often as needed to ensure that disruptions are handled strictly
(d) attempt to find the underlying causes of a student's misbehavior
62. Successful educational practices evolve from the application of _____ Methods.
(a) Analog (b) Scientific (c) Virtual (d) Technical
63. By Genetic method of studying human development can be utilized _____
(a) Horizontal (b) Vertical (c) Both Horizontal and vertical (d) None of these
64. The _____ method is very useful in some areas of investigation.
(a) Critical (b) Observation (c) Dialogue (d) Questionnaire
65. Skilled interviewer can discover many _____ about the person interviewed.
(a) Feature (b) Values (c) Facts (d) Background

66. _____ includes data concerning family background and educational development.
(a) Case study (b) General behavior (c) Genetic approach (d) Adequacy
67. Psychological experiment is used to test concerning human _____
(a) Name (b) Behavior (c) Education (d) Problems
68. Method of research is _____ method of conducted experimentation probably.
(a) Exact (b) Refined (c) Both Exact and Refined (d) None of these
69. According to human factor, individuals may vary from _____ today in their performance.
(a) Day (b) Week (c) Year (d) Month
70. For study purposes, the members of a group of young people can be differ among themselves in habits _____
(a) Abilities (b) Interests (c) Both Abilities and Interests (d) None of these
71. Teacher are closely associated with the _____ process.
(a) Study (b) Learning (c) Evaluation (d) Observing
72. The teacher can provide the kind of stimulation to enable the child to become _____ learner.
(a) Quality (b) Social (c) Interesting (d) Active
73. Children should be given an opportunity to _____ the democratic way of life in school.
(a) Learn (b) Experience (c) Understand (d) Knowing
74. The value of satisfaction in _____ is emphasizes by the psychologist now a days.
(a) Learning (b) Education (c) Management (d) Environment
75. For growth of children some parents and teachers were over concerned about providing _____ conditions.
(a) Certain (b) Fundamentally (c) Powerful (d) Healthful
76. A teacher should have an intelligence quotient of:
(a) 120 (b) 125 (c) 130 (d) 135
77. When a teacher is certified to teach it does not mean his _____ is completed.
(a) Learning (b) Education (c) Training (d) Planning
78. A quantitative description of experienced data is _____ a measurement.
(a) Simply (b) Particularly (c) Individually (d) None of these
79. Community health agencies should recognize the importance of the _____ aspect of education.
(a) Learning (b) Physical (c) Virtual (d) Healthy
80. In our schools and colleges, evaluation of individual readiness for further learning is becoming a common.
(a) Problem (b) Procedure (c) Practice (d) Agenda
81. A nervous or shy child cannot obtain the benefit from his _____ experiences.
(a) Personal (b) Learning (c) Social (d) None of these
82. Learning to read is a complex _____
(a) Procedure (b) Phenomenon (c) Activity (d) Behavior
83. The obtaining of thought from the written material can be possible through silent _____
(a) Reading (b) Planning (c) Practice (d) Learning
84. A successful practice is the real test of _____ achievement.
(a) Teacher (b) Principal (c) Learning (d) Evaluation

85. It is openly observed that _____ involves much more than measurement.
(a) Government (b) Environment (c) Learning (d) Evaluation
86. Environments should be main focus in the case of _____
(a) Learning (b) Institutes (c) Training (d) Teaching
87. Webster _____ evaluation as "examining and judging the worth quality, significance, amount, degree or condition of something."
(a) Defined (b) Described (c) Present (d) None of these
88. Who introduced the term mental tests?
(a) Jean Piaget (b) Cattell (c) Rousseau (d) Thorndike
89. An attitude of fair-minded appreciation of its value can be obtained through a consideration of mental _____
(a) Evaluation (b) Behavior (c) Measurement (d) Consideration
90. Which test represents the tests of abstract intelligence?
(a) Language (b) Percentage (c) Leadership (d) Measurement
91. The main purpose of the supervision of teaching should be the
(a) Advancement of pupil welfare (b) Proper utilization of school facilities
(c) Carrying out of the curriculum (d) Achievement of success in examination
92. Supervision should be primarily
(a) Privative and critical (b) Preventive and corrective
(c) Constructive and creative (d) Construction and critical
93. The basic purpose of supervision is to help
(a) Teachers in improving methods (b) Teachers in understanding pupil
(c) Children learn more effectively (d) Teachers in dealing pupils
94. The elementary school teachers are directly responsible to the
(a) Headmaster (b) DEO (c) Parents (d) Students
95. The criticism most frequently leveled at school administration is that:
(a) They like praise (b) They are too lazy
(c) They fail to provide leadership (d) They do not know teacher
96. The school headmaster are expected to
(a) Put into operation the course of study (b) Hold daily meetings
(c) Prepare the budget (d) All of the above
97. A supervisor is one who
(a) Provides friendly help (b) Inspects classrooms
(c) Gives directions (d) Criticizes the teaching method
98. The effective supervision is indicated by
(a) Good relations between teacher and supervisors (b) Helping teacher in their teaching
(c) Helping teachers becoming more self sufficient (d) Criticizing teacher's lessons
99. The school policy should be determined by:
(a) The professional educators (b) Headmasters (c) Citizens (d) Citizens and educators

100. The chief responsibility of the principal is
 (a) Organize and administer the guidance programmed
 (b) Provide leadership in instructional plan
 (c) Maintain school records
 (d) Handle discipline problems
101. The authorized person of staff performance is
 (a) Teacher (b) Head teacher (c) Student (d) Clerk
102. The history of administration goes back to
 (a) 5000 BC (b) 4000BC (c) 800BC (d) 1000BC
103. Administration means
 (a) To look after (b) To protect (c) To run (d) To establish
104. The function of educational administration and management is
 (a) Instructional tasks (b) Non instructional tasks (c) Both a and b (d) None
105. Provision of good educational environment is
 (a) Instructional tasks (b) Non instructional tasks (c) Both a and b (d) None
106. Authoritarian model is more suitable for
 (a) Confidence (b) Improvement (c) Achievement (d) Discipline
107. Teacher salaries and allowances collectively are written in
 (a) Cash Register (b) Acquaintance Roll (c) Contingent Register (d) None of these
108. To motivate the other to achieve certain goals is
 (a) To motivate the other to achieve certain goals is
 (a) Planning (b) Leading (c) Controlling (d) Organizing
109. A programme of activities which is designed to attain educational ends is
 (a) Learning (b) Curriculum (c) Instruction (d) Syllabi
110. Superannuation retirement age in Pakistan is
 (a) 60 Years (b) 65 Years (c) 75 Years (d) 80 Years
111. Pension is given if the retirement is after service of
 (a) 25 Years (b) 30 Years (c) 45 Years (d) 50 Years
112. Person who possesses qualities of leadership is
 (a) Leader (b) Manager (c) Administration (d) Officer

ABDUL QADEER

